

## General terms and conditions innovation missions

### The following general terms and conditions apply to participation in an innovation mission:

1. The company or institution must be registered in the [business register of the Netherlands Chamber of Commerce KVK](#).
2. The applicant must complete the application form in full. When the applicant receives a confirmation from the project manager/advisor of the Netherlands Enterprise Agency the application is accepted.
3. The Netherlands Enterprise Agency reserves the right to set a maximum number of participants.
4. The Netherlands Enterprise Agency reserves the right to refuse applicants who register after the indicated closing date.
5. The Netherlands Enterprise Agency deals with registrations in the order of receipt. The Netherlands Enterprise Agency may refuse applications if there are just reasons according to the Netherlands Enterprise Agency or the Ministries of Economic Affairs and Climate Change, Foreign Affairs or Agriculture, Nature and Food Quality. Amongst others, the objectives of the enterprise or institution, the relationship with the government, the nature of the mission, and a balanced composition of participants are considered in this assessment.
6. The Netherlands Enterprise Agency reserves the right to cancel an application if the applicant fails to provide the information required for the smooth running of the organisation in time. This includes a completed CSR self-scan, a completed intake form, and a company profile for the mission booklet.
7. The Netherlands Enterprise Agency enters the personal data provided by the applicant into a client database. By accepting the terms and conditions of participation upon registration, the applicant grants the Netherlands Enterprise Agency permission to use the personal data for sending information to the applicant about his/her participation and future missions. The applicant may at all times object to receiving information about future missions in writing or by e-mail. The Netherlands Enterprise Agency will then stop sending this information.
8. By accepting the terms and conditions the applicant agrees to the Netherlands Enterprise Agency publishing his/her name, passport photo, contact details, and company profile in mission-related media. Such as the mission booklet and a possible mission app. The applicant also agrees to the recording of personal data for registration, matchmaking, and evaluation.
9. The Netherlands Enterprise Agency reserves the right to exclude an applicant from participation in the matchmaking component if the applicant has visited the same city(s) with the same search query before. And if an applicant acts as an intermediary for other companies and/or institutions.
10. The applicant agrees to the participant fee for the relevant digital or physical mission as indicated on [the innovation mission \(in Dutch\)](#) page. Costs not specified in the program are for the account of the participant. Such as travel and accommodation expenses, telephone and internet costs, individual transport, any individual interpreters, etc.
11. The applicant may cancel free of charge up to 30 days before the departure date of the mission. After this date, the Netherlands Enterprise Agency will charge the participation fee per company.
12. The applicant is obliged to pay the participation fee within 30 days after receiving the invoice.
13. The Netherlands Enterprise Agency reserves the right to cancel a mission if there are justified reasons according to the Netherlands Enterprise Agency. Reasons may be the failure to reach the minimum number of participants, the political situation, security situations, or other forms of force majeure.
14. The applicant must state in its application that it read the [OECD Guidelines on Corporate Social Responsibility \(CSR\)](#) and will act as such. The applicant must complete a CSR self-scan during registration. The Dutch government uses the CSR self-scan to assess whether your organisation meets this condition. Not completing this scan will result in exclusion

from participation. The assessment of the CSR self-scan may lead to a further interview about the result of the completed self-scan.

15. The applicant agrees to cooperate in the evaluation of the mission by completing the evaluation form, which the Netherlands Enterprise Agency sends to the applicant after the mission.